

**UNM DEPARTMENT OF MUSIC ● GRADUATION SUBMISSION FORM
FOR DEGREES NOT REQUIRING A RECITAL**

This form must be submitted to the Graduate Coordinator **TWO MONTHS** before the date of your oral exam or thesis defense, **NOT INCLUDING INTERSESSION TIME.**

Provide the following information:

Name: _____ Semester you intend to graduate: _____

Email: _____ UNM ID #: _____

Names of advisory committee members as previously approved by the Graduate Committee:

NOTE: Minimum of 3 members required; a 4th member is allowed, but not required.

1) _____, chair 3) _____

2) _____ 4) _____

Date, time and place of your oral exam or thesis defense:

Title of your thesis (if applicable):

Will you be requesting an embargo restriction for the UNM LoboVault Repository? (Consult the Office of Graduate Studies website for information about whether to request an embargo).

Yes No

Have you passed the graduate piano proficiency in your area? Yes No Not Required

NOTE: A piano proficiency is required for the Music History & Literature Concentration and for the Theory & Composition Concentration if the emphasis is in theory. The graduate piano proficiency is in addition to any proficiency that you took as part of your undergraduate degree and must be completed by the end of the semester prior to the semester of graduation.

SUBMIT THIS FORM TO THE GRADUATE COORDINATOR.

Notes on University Deadlines:

All paperwork, including the Report of Examination or Thesis Defense, submission of thesis in final approved form, and removal of all incompletes and NR grades from your transcript, must be completed by the following dates:

For Fall graduation: November 15

For Spring graduation: April 15

For Summer graduation: July 15

If you miss the above deadlines, but get everything in by the last day of the semester, you will receive your diploma the following semester but you will not have to register for any coursework that semester.