

RECITAL ATTENDANCE REQUEST FORMS

This form is due the **TUESDAY BEFORE** you plan to perform.

*DATE YOU WANT TO PERFORM: _____

*LENGTH OF PIECE: _____ (limit is **10** minutes)

*PERFORMERS (INCLUDE PIANIST IF YOU HAVE ONE!) INSTRUMENT

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

*TITLE OF PIECE & COMPOSER (Include dates, movements, and write it the way you would like it to appear on the program. PLEASE WRITE LEGIBLY!)

*Contact Name: _____

Phone Number: _____ *Email: _____

*INSTRUCTOR'S SIGNATURE _____

*required to be considered complete for submission

RECITAL ATTENDANCE PERFORMANCE

Check the recital attendance sign ups to see if there is availability on the day you are planning to perform. The sign-up sheet is outside of room 2134. If there is room, put your name and email on the sign-up sheet to reserve a spot.

Return the form to room 2134 on Tuesday. If received later than Tuesday, you will be asked to play the following week.

If you decide to cancel your performance, please notify the Keller Hall Manager as soon as possible! Not showing up to a performance is not acceptable in any situation.

Thank You,
Rebecca Smith
Keller Hall Manager
Keller@unm.edu