

The University of New Mexico Music Prep School

Julia Church Hoffman, Director

UNM College of Fine Arts, Office 1412/1416

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<http://musicprep.unm.edu>



January 23, 2018

Dear Music Prep School Families,

Welcome to Spring 2018 Saturdays at the UNM Music Prep School. We look forward to sharing a new semester of music making with you! This letter contains information for our Saturday classes. (Wednesday Children's Chorus families will receive a different letter.)

Please note: We communicate by email throughout the semester. Be sure to add musprep@unm.edu to your contact list, so our emails don't go into your spam folder.

If you ever have questions or concerns about your music class or the Music Prep School, in general, please don't hesitate to contact us.

Julia Church Hoffman

UNM Music Prep School Director
Senior Lecturer, Department of Music

Laurie Lopez

UNM Music Prep School Program Coordinator
UNM String Lab School Program Coordinator

We are located in the UNM Center for the Arts Room 1412/1416
505.277.8816 / musprep@unm.edu Website: musicprep.unm.edu

Classes begin Saturday, January 27, 2018. There are 12 weeks of classes.

The final Saturday is May 5. There are no classes February 17, March 17 or March 31.

All Music Prep School classes are in the UNM Center for the Arts (Popejoy Hall building)

Greeters will be available in the lobby on the first weekend to help you find your class. **For driving directions and a campus map, go to our website and scroll down: musicprep.unm.edu**

Please note: This Saturday, January 27 (our first day of classes), likely will be a busy one in the Center for the Arts and in the Cornell Parking Structure because of the New Mexico Jazz All State events. Please allow ample time to park and find your way into the lobby and into class. On that note, the UNM Campus is a vibrant and busy place, in general. Some Saturdays are quiet, but many are busy with many exciting events and that can make parking tricky. Sometimes we are able to let you know in advance when parking will be difficult, but often times we can't. We appreciate your understanding about this.

Parking Permits for Saturday classes

Be sure to PRINT the *temporary* parking permit attached to this email/on our website and put it on your dashboard for our first Saturday. *This permit is good for Saturday, January 27, ONLY.* Our parking permits are for the **Cornell Parking Structure**, just east of the UNM Center for the Arts (Popejoy Hall building).

Important information about the parking permits

- Be sure to pick up your semester parking permit in the lobby sometime during the first two weekends of class (January 27 and February 3).
- Each family gets one parking permit for the semester. **DO NOT LOSE THE PERMIT**, as we do not have extras.
- **After the second week of classes, we will return any unclaimed permits to the UNM Parking and Transportation Office.**
- Be sure to **read all the instructions printed on the permit.**
- These permits are good on the dates and times printed on the permit.
- You are able to use this permit even when UNM Parking is charging a special rate for the structure.
- The UNM Music Prep School is not responsible for parking citations.
- Parking is free in unmetered spaces around campus on Saturdays. (In case you forget or lose your permit.)
- If you have parking issues, please contact UNM Parking and Transportation Services:
<http://pats.unm.edu>

Media Release Agreement

Please find a copy of our **Unlimited Media Release Agreement** attached to this email. Print this agreement, fill it out and bring it to your teacher or to us in the lobby before or after your first class. We will also have copies available in the lobby. You have the option to grant or deny permission to photograph your student during music classes/performances. If you have filled out our release form in the past, you do not need to fill one out again, unless you want to change your permission.