

The University of New Mexico Music Prep School

Julia Church Hoffman, Director

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<http://musicprep.unm.edu>



January 14, 2020

Dear Music Prep School Friday and Saturday Students and Families,

Welcome! We look forward to sharing a new semester of music making with you! This letter contains information for our Friday and Saturday classes.

Please note: We communicate by email throughout the semester. Be sure to add musprep@unm.edu to your contact list, so our emails don't go into your spam folder. Also, much information can be found on our website: <http://musicprep.unm.edu>.

If you ever have questions or concerns about your music class or the Music Prep School, in general, please don't hesitate to contact us. **Email:** musprep@unm.edu // **Phone:** 505.277.8816

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UNM Music Prep School Program Coordinator

Important Dates

- Classes begin Friday, January 24 and Saturday, January 25, 2020.
- There are 12 weeks of classes.
- The final Friday/Saturday is April 24/25.
- Guitar sharing sessions in Keller Hall will be on Saturday, May 2, between 11:00-2:00pm. Stay tuned for more information about this.
- There are no classes March 20 & 21 and April 3 & 4.

Instrument Petting Zoo - Saturday, February 15, in UNM's Keller Hall 12:00-1:00 PM Plan to attend our annual Instrument Petting Zoo! This fun, community-building and musical exploration event is for the whole family! Invite your friends and neighbors! Learn about, touch, and play all types of instruments with the guidance and leadership of UNM Music Education students.

All Music Prep School classes are in the UNM Center for the Arts (Popejoy Hall building). Greeters will be available in the lobby on the first weekend to help you find your class. For driving directions go to our website and scroll down: musicprep.unm.edu

Unlimited Media Release, Minors on Campus, and Emergency Contact/Medical Release Forms

Please find a copy of our **Unlimited Media Release Agreement, UNM Minors on Campus, and Emergency Contact/Medical Release** forms, found under "Required Forms" on our website. We will also have copies available in the lobby during the first few sessions. Print or pick up these forms, fill them out and give them to your teacher or to one of us in the lobby before or after your first class. You have the option to grant or deny permission to photograph your student during music classes/performances. If you have filled out our media release form in the past year, you do not need to fill one out again, unless you want to change your permission. Every family must complete these forms, as per University of New Mexico policy.

Music books for Piano and Guitar classes are available at Baum's Music 2908 Eubank Blvd NE, 87112: <http://baumsmusic.com>

Parking Permits for Saturday classes

PRINT the *temporary* parking permit attached to this email and put it on your dashboard for our first Saturday. *This permit is good for Friday, January 24 & 31 and Saturday, January 25 and February 1.* Parking permits are for the **Cornell Parking Structure**, just east of the UNM Center for the Arts (Popejoy Hall building).

- Pick up your semester parking permit in the lobby sometime during the first two weekends of class. **After the second week of classes, we must return any unclaimed permits to the UNM Parking and Transportation Office.**
- The temporary permit will not be valid after Friday, January 31/Saturday, February 1.
- Each family gets one parking permit for the semester. Do not lose the permit as we do not have extras. In case you forget or lose your permit, parking is free in unmetered spaces around campus on Saturdays. (Not on Fridays.)
- Be sure to **follow all the instructions printed on the permit.**
- You are able to use this permit during the dates and times printed on the permit even if UNM Parking is charging a special rate for the structure,
- The UNM Music Prep School is not responsible for parking citations.
- If you have parking questions or issues, please contact UNM Parking and Transportation Services: <http://pats.unm.edu>.

UNM Music Prep School Cancellation Policy Due to Weather & Other Emergencies

- If we feel it is unsafe for families and teachers to travel due to weather conditions or if UNM cancels classes or closes campus for emergency reasons, we will cancel our classes.
- There will not be make up classes or refunds if we have to cancel.
- If we must cancel, we will put a message on our voice mail (505.277.8816) and will ask local television stations to add us to the cancellation list that is published on television stations, websites and apps.