

The University of New Mexico Music Prep Sch

Julia Church Hoffman, Director

UNM College of Fine Arts, Office 1412/1416
MSC 04 2570

1 University of New Mexico

Albuquerque, New Mexico 87131-0001

505. 277.8816 / musprep@unm.edu

<http://musicprep.unm.edu>



August 31, 2018

Dear Music Prep School Families,

Welcome to Fall 2018 Saturdays at the UNM Music Prep School. We look forward to sharing a new semester of music making with you! This letter contains information for our Saturday classes. (Wednesday Children's Chorus families have received a different letter.)

Please note: We communicate by email throughout the semester. Be sure to add musprep@unm.edu to your contact list, so our emails don't go into your spam folder.

If you ever have questions or concerns about your music class or the Music Prep School, in general, please don't hesitate to contact us.

A handwritten signature in black ink that reads 'Julia Church Hoffman'.

Julia Church Hoffman

UNM Music Prep School Director
Senior Lecturer, Department of Music

Laurie Lopez

UNM Music Prep School Program Coordinator
UNM String Lab School Program Coordinator

We are located in the UNM Center for the Arts Room 1412/1416
505.277.8816 / musprep@unm.edu Website: <http://musicprep.unm.edu>

Classes begin Saturday, September 8, 2018. There are 12 weeks of classes.

The final Saturday is December 8. There are no classes October 13 or November 24.

When you registered, you received an email receipt with information about your class and class time. You can also find this information on our website.

All Music Prep School classes are in the UNM Center for the Arts (Popejoy Hall building)

Greeters will be available in the lobby on the first weekend to help you find your class. **For driving directions and a campus map, go to our website and scroll down: musicprep.unm.edu**

Parking Permits for Saturday classes

Be sure to PRINT the temporary parking permit attached to this email/on our website and put it on your dashboard for our first Saturday. *This permit is good for Saturday, September 8, ONLY.* Our parking permits are for the **Cornell Parking Structure**, just east of the UNM Center for the Arts (Popejoy Hall building).

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Important information about the parking permits

- Be sure to pick up your semester parking permit in the lobby sometime during the first two weekends of class (September 8 and September 15).
- Each family gets one parking permit for the semester. DO NOT LOSE THE PERMIT, as we do not have extras.
- **After the second week of classes, we will return any unclaimed permits to the UNM Parking and Transportation Office.**
- Be sure to **read all the instructions printed on the permit.**
- These permits are good on the dates and times printed on the permit.
- You are able to use this permit even when UNM Parking is charging a special rate for the structure.
- The UNM Music Prep School is not responsible for parking citations.
- Parking is free in unmetered spaces around campus on Saturdays. (In case you forget or lose your permit.)
- If you have parking issues, please contact UNM Parking and Transportation Services:
<http://pats.unm.edu>

Media Release Agreement and Minors on Campus Forms

Please find a copy of our **Unlimited Media Release Agreement** and the UNM Minors on Campus forms attached to this email. You can fill out these forms and bring it to your teacher or to us in the lobby before or after your first class. We will also have copies available in the lobby. Thank you for your cooperation!

See you Saturday, September 8 for class!
We look forward to making music with you!